

Selectmen's Meeting Minutes  
Tuesday, June 11, 2019

Present: Chairman Miller, Selectman Prescott and Selectman Maxfield.

Also, present: Police Chief Kris Burgess, Fire Chief Tommy Blanchette, Road Agent Russ Pearl, Planning Board Member Rodney Phillips and Zoning Board Chairman Ned Lizotte.

- I. Chairman Miller called the meeting to order at 6:00 PM.
- II. Office Manager Brenda Pearl introduced Karen Hayes. Mrs. Pearl explained that Zoning Chairman Ned Lizotte, Planning Chairperson Alice Tuson and herself interviewed candidates for the position of Administrative Assistant for the Planning and Zoning Board Office. Ms. Hayes was a good candidate and was offered the position. Selectman Prescott made a motion to hire Karen Hayes as Administrative Assistant to the Planning and Zoning Boards at \$14.50 per hour, with hours of Monday through Thursday 8am-12pm, two Thursday evening meetings per month and miscellaneous meetings throughout the year as needed. Chairman Miller added that Mrs. Pearl will supervise Ms. Hayes and Ms. Hayes will start tomorrow June 12, 2019. Seconded by Roger Maxfield. All in favor. Motion carried.
- III. Chairman Miller opened Board of Permit.
- IV. Fire Chief/Code Enforcement Officer Tommy Blanchette submitted Hawker and Peddler permits for the following:
  - Elie Oil Realty, LLC – vendor for NASCAR race week.
  - Ultimate Seats LLC. – vendor for bike week in the S1 vendor lot at NHMS
  - Bad Ass Cigars, vendor for bike week in the S1 vendor lot at NHMS
  - Cycle Solutions Inc. – vendor for bike week in the S1 vendor lot at NHMS
  - Iron Braid Apparel – vendor for bike week in the S1 vendor lot at NHMS
  - Tad Performance Inc. – vendor for bike week in the S1 vendor lot at NHMS
  - Beverages and Beyond – Optimum Cigars– vendor for bike week in the S1 vendor lot at NHMS
  - Beverage and Beyond – Swisher Sweet Brand Cigars – vendor for bike week in the S1 vendor lot at NHMS
  - Palladina Metal Fabrication – vendor for bike week in the S1 vendor lot at NHMS. Chief Blanchette said payment has not been made for this one. He will get payment before the permit is given.Chief Blanchette said there are a lot of vendors there that do not have a Hawker and Peddler permit; he asked what action the Board would like him to take. He asked what the enforcement is and who enforces it. Chief Burgess said in the past they have issued citations and removed them from the property. Janice Morin said there is an ordinance for Hawker and Peddler fees and penalties. Bob Fiske said that all of these require a State Hawker and Peddler permit as well. Selectman Prescott asked if at one point the track covered all the vendors. Janice Morin said they used to submit one Hawker and Peddler

Permit with a list of all the vendors. Matt Goslant, Vice President of Operations at NHMS said that is correct but this year they rented the lot to a company and the vendors are under them instead of the track. Mr. Goslant said in the past the track had an umbrella for the cup events which seemed simpler than this; he said if this isn't working, they will have to do something different. Selectman Prescott said the track is the owner so he considers them ultimately responsible. Chairman Miller suggested that in the future the promotor get the State and Loudon Hawker and Peddler permit which includes all the vendors under their umbrella. Mr. Goslant said they will figure it out for next year.

- V. Chief Blanchette submitted a Letter of Intent for NHMS for the period of July 10, 2019 through August 10, 2019. He explained that the list is for the typical events during that time period. Chief Blanchette said a map is attached to the letter as well as a calendar of the muffled/unmuffled events for July and August. Chief Blanchette explained that there is one new event on July 19<sup>th</sup>. This event will run until approximately 10:00pm, there will be a DJ starting at 7pm; concluding at approximately 8:30pm, there will be a pyro display at the start and finish of the event, a crowd of around 7500 is expected with 70% of those people already camping on property, there will be appropriate security, parking and EMS staff onsite. Mr. Goslant explained that the event is for the Legend car and USAC Racing Series and will be located on the dirt track. Mr. Goslant explained that the pyro is simply the little sizzler things that go up about 20', not actually fireworks.
- VI. Chairman Miller closed Board of Permit at 6:44pm.
- VII. Selectman Maxfield proposed an amendment to the minutes of June 4<sup>th</sup>. He said he would like paragraph 14 to read: *when riding around with the road agent looking at roadside trees for potential removal*. He said this would clarify what they were doing. Chairman Miller said it wasn't stated that way at the meeting. Selectman Prescott said he doesn't agree with changing it because it isn't what was said. Chairman Miller said he is leaning in the same direction as Selectman Prescott because the minutes indicate what was said at the meeting. He suggested that Selectman Maxfield can clarify it at tonight's meeting but not change last week's minutes. Chairman Miller seconded the motion to amend the minutes. Selectman Maxfield was in favor. Selectmen Miller and Prescott voted no. Amendment does not pass. Selectman Prescott made a motion to approve the minutes as printed. Seconded by Chairman Miller. Selectmen Miller and Prescott were in favor. Motion carried.
- VIII. The Board met with Police Chief Kris Burgess.
  - a. Chief Burgess said he was honored to award three DARE scholarships at the June 3<sup>rd</sup> Award night at Merrimack Valley High School.
  - b. Chief Burgess said that yesterday Mr. Ferry came to the station and reprogrammed all their radios at no cost to the town.
  - c. Chief Burgess said there is a TCP meeting Thursday, June 13<sup>th</sup> at 1:15pm.
  - d. Chief Burgess said the Cystic Fibrosis ride was this weekend; there were no complaints and no issues.
  - e. Chief Burgess said Sergeant Akerstrom completed grant writing school.

- f. Chief Burgess said the Loudon Police Department went to the Loudon Elementary School and played kickball with the 4<sup>th</sup> graders. He thanked Janice Morin for orchestrating it and providing drinks.
- g. Chief Burgess said they have been very busy; it's a busy time of the year.
- h. Chairman Miller asked how the officer is doing at the academy. Chief Burgess said he doing very well academically and looking at the iron man award. Chairman Miller asked about the next hire. Chief Burgess said they are currently in the background investigation phase.

IX. The Board met with Fire Chief Tom Blanchette.

- a. Chief Blanchette said moral is really good. He explained that he met with the full-time staff yesterday; they shared their thoughts and ideas and he shared his thoughts, ideas and visions with them. Chief Blanchette said he would like to do that once a month.
- b. Chief Blanchette said last night was the monthly meeting. He shared his vision as well as directions from the Board. He said everything was very positive.
- c. Chief Blanchette said they are close to having three people graduate the fire academy. He said Kelsey Leonard, Brady Leonard and Theo Partington will doing their written exam and skills test and should be graduating as Certified Level 1 Firefighters June 26<sup>th</sup> at 1830 at the Fire Academy.
- d. Chief Blanchette said Ashley Simmonds has completed the EMT class, she will be taking her written exam on August 19<sup>th</sup>.
- e. Chief Blanchette explained that the radio room will be converted to Ashley's office. He explained that it is a major distraction as well as a safety concern having people walk through the building to get to Ashley's office. He is getting quotes for new flooring in that room. He also got a quote for flooring in rooms at station 2 that are currently concrete. Chief Blanchette said he will have enough money in building maintenance to pay for them. He said he has also priced a door from Home Depot for the new office. Chief Blanchette said they can install it.
- f. Chief Blanchette said they took delivery of four sets of protective clothing.
- g. Chief Blanchette said they did an inventory of Station 2 and found lots of non-compliant gear that is just taking up space. He said anything that is more than 10-years old he would like to get rid of so it doesn't get used. Chief Blanchette said he also has boots that aren't compliant for fire but he would offer them to the highway department for wet/muddy environments. Chief Blanchette said there is also an inventory of retired equipment/apparatus that he would suggest disposing of. He said they have retained some items that might have historical value and would invite the historical society to take a look at them.
- h. Chief Blanchette said that next Tuesday they will be testing hoses on Engine 3 and the tanker.
- i. Chairman Miller asked Mr. Blanchette to keep up the good communication.

X. The Board met with Road Agent Russ Pearl.


- a. Mr. Pearl said they had a few small trees come down; unfortunately, none that were on the list of trees that need to come down.

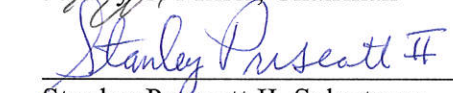
- b. Mr. Pearl said Hemlock Hill, Ilona Lane, Plateau Ridge and the town parking lots have been crack sealed. He said they have cleared trees and worked on the ditches in preparation for the chip sealing.
  - c. Mr. Pearl said they worked with Advanced paving to pave Dump Road. He said the crew stepped up and started at 5:00am to get it done. He said they also did the end of N. Village Road and Chichester Road. They spent time graveling the edges of those areas so the new pavement wouldn't break.
  - d. Mr. Pearl said they've cleaned bridges off and, in the process, noticed some problems. He and Selectmen Prescott and Maxfield met with a bridge consultant today.
  - e. Mr. Pearl said he has an appointment with Evrocks a bridge builder June 25<sup>th</sup> at 10:00am.
  - f. Mr. Pearl said he got the propane tank at Station 2 backfilled.
  - g. Mr. Pearl said they will be putting the sign post up at the old town office tomorrow.
  - h. Chairman Miller asked about Ricker Road. Mr. Pearl said he was told that next week they will be putting in culverts.
  - i. Chairman Miller asked about Currier Road. Mr. Pearl said they filled in some holes.
- XI. Selectman Prescott asked if Mr. Fifield has been contacted about the repairs at the town hall/church. Mrs. Pearl said she spoke to him; he is very busy and will get to it this year.
- XII. Chairman Miller asked about the skate park. Mr. Pearl said Mr. Tasker was six weeks out.
- XIII. The Board began their review of weekly correspondence.
- a. The Board received one bid for mowing of the Chesley Field. (A motion was made later in the meeting.)
  - b. The Board received an email from the Town Attorney regarding the Muzzey interpleader. The Board will go into non-public session later in the meeting to discuss this.
  - c. The Board received an email from CNHRPC regarding Regional Impact Guidelines.
  - d. The Board received an email from T. Bernier regarding the Fire Pond on Lesmerises Road. The board will have the Fire Department and Planning Board review this.
  - e. The Board received an updated Police Dept schedule.
  - f. The Board received an abutter notification from the Planning Board for a subdivision on Map 49, Lot 10.
  - g. The Board received an abutter notification from the Planning Board for a subdivision on Map 1, Lot 25.
- XIV. Selectman Prescott made a motion to go into nonpublic session per RSA 91-A: 3, II (c) at 7:39 p.m. Seconded by Selectman Maxfield. Roll call vote: Miller – yes; Prescott - yes; Maxfield – yes. All in favor. Motion carried. Selectman Prescott made a motion to come out of nonpublic session at 9:07 p.m. Seconded by Selectman Maxfield. All in favor. Motion carried. Selectman Prescott made a motion to seal the minutes for 5 years. Seconded by Selectman Maxfield. Roll call vote: Miller – yes; Prescott – yes; Maxfield – yes. All in favor. Motion carried. Chairman Miller said the reason for the meeting was about ongoing personnel and finances.

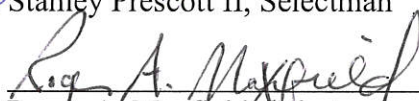


- XV. Selectman Maxfield made a motion to award the bid for the Chesley field to Kevin Barton for \$207.00 per year for a five-year period, the haying shall not start sooner than August 1<sup>st</sup> each year. Selectman Prescott seconded the motion and said it must be removed by December 1<sup>st</sup> of each year. All in favor. Motion carried.
- XVI. Selectman Prescott made a motion to go into nonpublic session per RSA 91-A: 3, II (c) at 914 p.m. Seconded by Selectman Maxfield. Roll call vote: Miller – yes; Prescott – yes; Maxfield – yes. All in favor. Motion carried. Selectman Prescott made a motion to come out of nonpublic session at 9:30 p.m. Seconded by Selectman Maxfield. All in favor. Motion carried. Selectman Prescott made a motion to seal the minutes for 5 years. Seconded by Selectman Maxfield. Roll call vote: Miller – yes; Prescott – yes; Maxfield – yes. All in favor. Motion carried. Chairman Miller said the reason for the meeting was about a request for return of payment for a funeral. Selectman Prescott explained that a request was made by the State of NH to contribute money; the State would contribute \$893.11 and they asked the town to contribute \$777.78 on behalf of a town resident. Selectman Prescott made a motion to deny the payment of \$777.78. Seconded by Selectman Maxfield. All in favor. Motion carried.
- XVII. The Board reviewed and signed the weekly bills and payroll manifests.
- XVIII. Chairman Miller moved to adjourn at 9:35 p.m. Seconded by Selectman Prescott. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

  
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Jeffrey C. Miller, Chairman

  
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Stanley Prescott II, Selectman

  
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Roger A. Maxfield, Selectman