

Selectmen's Meeting Minutes
Tuesday March 19, 2024

Present: Chairman Miller, Selectman Maxfield and Selectman Gilman
Also present, Fire Chief Tom Blanchette, Road Agent Russ Pearl, and Town Administrator Brenda Pearl

- I. Chairman Maxfield called the meeting to order at 6:00pm
- II. Pledge of Allegiance was led by Chairman Maxfield.
- III. Chairman Maxfield stated they needed to designate a new chairman. Chairman Maxfield nominated Selectman Miller to be the new chairman. Motion was seconded by Selectman Gilman. All in favor. Motion carried.
- IV. Chairman Miller made a motion to accept the consent agenda as listed. Motion seconded by Selectman Gilman. All in favor. Motion carried.
- V. Selectman Gilman made a motion to appoint Jeffrey C Miller to Planning Board Ex Officio on March 19th, 2024. This term shall expire March 21st, 2025. Motion seconded by Selectman Maxfield. All in favor. Motion carried.
- VI. The Board met with Fire Chief Tom Blanchette:
 - a. Chief Blanchette stated that code enforcement had to deal with a citizen who had issues with the Oak Hill cell towers and the fact people have been trespassing. Chief Blanchette stated that someone did cut the lock off the state-owned gate. Chief Blanchette did contact the state and it was fixed Tuesday morning. The state is currently working on plans with the power lines and the easement that goes with it. Chief Blanchette suggested the gentleman contact the state with these questions.
 - b. Chief Blanchette said he did speak with the owner at 7163 School Street, and they discussed a plan on how to come into compliance. Chief Blanchette feels it is a reasonable timeline. Chairman Miller agrees and would like to get something on paper and signed by Tree Fellas and the Select Board. Chief stated that he was not served a letter, but he did have a verbal conversation with him. Selectman Miller asked Chief Blanchette to draft up a letter.
 - c. Chief Blanchette said ambulance 2 has been out of service for 2 weeks now. It is awaiting repair at a shop.
 - d. Chief Blanchette stated that last week was the kickoff for Nascar planning.
 - e. Chief Blanchette said last Thursday they had their first traffic control plan at DOT. It will be Bike week and Nascar on the same weekend, but they plan to have a handle on things, so everything runs smoothly.
 - f. Chief Blanchette stated last Thursday morning he attended Cordially Central NH Regional Emergency Planning Meeting. They are required to belong to this committee to apply for grants. This committee helps identify hazardous materials. They are currently lacking industry partners so if there are any businesses in

Loudon that use hazardous materials Chief Blanchette invites them to contact him so he can get them involved in the process.

- g. Chief Blanchette said they did have a fire on 106 N just prior to Loudon Ridge Road on Monday morning. There was no injury, but it did take a full building fire response. The Chief would like to thank all the towns who helped.
- h. Chief Blanchette stated that he would like to make Brady Leonard a Deputy Forest Fire Warden for the town of Loudon. The Board of Selectmen signed the appointment paper.

VII. The Board met with Road Agent Russ Pearl.

- a. Road Agent Russ Pearl said the grader has been out all week working on the roads. Chad is doing a great job.
- b. Road Agent Russ Pearl said he is looking to get 4 to 5 bids on reclaiming and paving from North Village Road to Flagg Road. Bids need to be in by 4pm on April 16th, 2024.
- c. Road Agent Russ Pearl stated that he received two bids to take care of 4 to 5 trees that need to come down on Oak Hill Road. He received one bid from Magoon and the other from Tree Fellas. The board decided to go with the lower bid. Chairman Miller made a motion to accept Tree Fellas, LLC bid for \$6,500. Motion seconded by Selectman Gilman. All in favor. Motion carried.

VIII. The Board reviewed new business:

- a. Selectmen Maxfield stated they received a request to waive a building permit application fee. They were unable to meet the timeline, so they must apply again. He was wondering if he could just use the initial payment to cover the second application. The Board of Selectmen stated that he would have to pay the fee again since that is what is stated on the permit application.
- b. Selectmen Maxfield stated they received a letter from Judith A. Joy requesting she be reimbursed the money she paid in interest on taxes. She was away on vacation and the letter got bounced around in the mail and therefore she didn't receive it on time. The Board of Selectmen would like to meet with the Tax Collector, Meghan O'Hare to find out what happened before deciding.
- c. Selectman Maxfield stated they had a memo about getting timecards from elected officials. Chairman Miller stated per the Municipal Association elected officials are not required to submit timecards. Elected officials are paid salary. The Board of Selectmen came to the consensus that they will not require timecards from elected officials, but if they want to submit them they can.
- d. Selectman Maxfield stated they had a Post-Closure Report from DES about the transfer station. They check to make sure everything is being maintained. Selectman Maxfield made a motion to authorize the Chairman to sign the annual Post-Closure Report. Motion seconded by Selectman Gilman. All in favor. Motion carried.

IX. The Board reviewed Old Business:

- a. The Board of Selectmen reviewed the 5-year city of Concord contract for Prosecution Services for the Police dept. Selectman Gilman made a motion to

authorize the Chairman to sign the city of Concord Prosecutor's Office Contract. Motion seconded by Selectman Maxfield. All in favor. Motion carried.

- b. The Board of Selectmen would like to table the Community Power contract. They would like to meet with George Saunderson and the Alternative Energy Committee to go over some information before signing.
- c. The Board of Selectmen have a job description for the Town Administrator. Before it is signed Selectman Gilman is going to review it.
- d. Chairman Miller addressed the Merrimack Valley School District issue with the missing money. Loudon is not going to move forward with town attorneys due to the fact Boscawen already did that. The BOS did not see the point in spending the money if another town had already been pursuing it. It was also noted that the School Board has the authority to do whatever they want without the Legislative Body having to vote on it. Since obtaining all this information Boscawen has since suspended the investigation. The state of NH will not investigate it either.
- e. The Board of Selectmen stated that they are the only ones who approve timecards and overtime.

X. Important Dates:

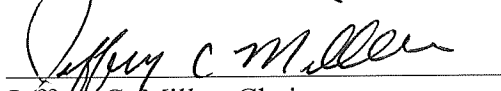
- a. Thursday, 3/21/24-7pm-Planning Board meeting
- b. Thursday, 3/28/24-7pm-ZBA meeting

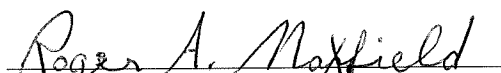
XI. Selectman Maxfield recognized Alisha Kingsbury of 293 Bear Hill Road; Alisha Kingsbury was inquiring about the timecard memo. Selectman Maxfield stated they asked elected officials to submit timecards so the BOS could make sure they were getting compensated fairly. Alisha Kingsbury stated she felt as though the Board of Selectmen should of sent a letter to the Merrimack Valley School District showing displeasure for the whole situation of the missing money.

XII. Selectman Maxfield recognized Ryan Laroche of 7161 School St; Ryan Laroche stated he wanted the Board of Selectmen to understand that he feels they are pushing small businesses out of town. He stated that if he cannot make the timeline that is stated in the letter than he will have to go to another town. The Board of Selectmen informed him that there is a process to go through and rules need to be followed.

XIII. Chairman Miller made a motion at 7:27 pm to adjourn. Motion seconded by Selectmen Gilman. All in favor. Motion carried.

Loudon Board of Selectmen


Jeffrey C. Miller, Chairman


Roger A. Maxfield, Selectman

Dwayne Gilman, Selectman