

**TOWN OF LOUDON
HAWKERS & PEDDLERS APPLICATION**

The following items must be submitted with your application in order for the application to be considered for approval:

- 1) Written authorization from property owner (signed & dated).
- 2) Sketch of lay-out showing roadways, proximity to buildings, spacing of tents, etc.
- 3) Copies of all licenses and registrations of any motor vehicle(s) to be used in the operation of the business. (If applying for a permit that will cover multiple vendors, applicant should have these on file for each vendor.)
- 4) Approved State of New Hampshire Hawkers & Peddlers license. (If applying for a permit that will cover multiple vendors, applicant should have these on file for each vendor.)
- 5) Certificate of Insurance by an insurance company licensed to do business in the State of New Hampshire in the amount of \$300,000 (minimum). License must comply with the limits of, and release from, liability specified in the ordinance. (If applying for a permit that will cover multiple vendors, applicant should have these on file for each vendor.)
- 6) Check or money order for appropriate permit fee. If application is denied, the fee will be refunded.

This completed application must be submitted to the Code Enforcement Office. The application will then be presented to the Board of Permit by the Code Enforcement Officer. The Board of Permit meets once a month, currently on the 2nd Tuesday of the month. This meeting may be rescheduled from time to time due to other commitments or conflicts.

**Loudon Code Enforcement Office
8 Cooper Street
Mailing address: 55 South Village Road, Suite 5
Loudon, NH 03307
603-798-5612**

**TOWN OF LOUDON
HAWKERS & PEDDLERS APPLICATION**

LICENSE/PERMIT TYPE: (CHECK ONE)

☐

ITINERANT VENDOR

☐

HAWKER/PEDDLER

☐

SOLICITING

☐

CIRCUS/CARNIVAL

☐

PERFORMANCE/SHOW

☐

RAFFLE

☐

OTHER: _____

****COMPLETE APPLICABLE SECTION (1. Individuals/Businesses OR 2. Organizations) ONLY****

1. INDIVIDUALS/BUSINESSES

NAME OF APPLICANT: _____

D/B/A: _____

SOCIAL SECURITY/FEDERAL TAX I.D.# _____

ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____ CELL PHONE: _____

NAME OF BUSINESS OWNER IF OTHER THAN APPLICANT: _____

ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____ CELL PHONE: _____

DESCRIBE IN DETAIL THE TYPE OF FOOD, BEVERAGE OR MERCHANDISE TO BE SOLD. IF FARM OR ORCHARD PRODUCTS ARE OFFERED FOR SALE, NOTE WHETHER OR NOT THEY WERE PRODUCED OR GROWN BY THE APPLICANT: (ATTACH A SEPARATE SHEET IF NECESSARY) _____

DATES AND TIMES DURING WHICH YOU PROPOSE TO DO BUSINESS:

LIST THE LOCATION(S) FROM WHICH YOU PROPOSE TO DO BUSINESS:

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2. ORGANIZATIONS

NAME OF ORGANIZATION: _____

NON-PROFIT ID# (IF APPLICABLE): _____

PERSON IN CHARGE: _____ PHONE: _____

ADDRESS: _____

DATE(S) OF EVENT: _____ HOURS: _____

LOCATION OF EVENT: _____

OWNER OF PROPERTY: _____

WRITTEN PERMISSION PROVIDED: YES _____ NO _____

ACTIVITY FOR WHICH LICENSE/PERMIT IS REQUESTED: _____

EXPECTED ATTENDANCE: _____

I, _____, certify that the information contained in this
(Printed Name)

application is a true and complete representation of the business which will be operated under this permit if issued. I understand that any willful misrepresentations will result in the denial of this permit. I understand that I shall be prohibited from exercising any license as a Hawker or Peddler within the corporate limits of the Town of Loudon which may be issued by the State of NH or any political subdivision thereof unless and until I have been granted a license to engage in such business in accordance with the ordinance relative to the LICENSING AND REGULATION OF BUSINESS, TRADES, AND OCCUPATIONS IN THE TOWN OF LOUDON, effective April 29, 1995. I further certify that if granted a permit I will comply with all the provisions therein and that violation of such ordinance may result in fines as prescribed within the ordinance and in the immediate revocation of this license. I am aware that inspections may be conducted by the Town of Loudon or their designee.

Signature of Applicant: _____

Witness: _____ Date of Application: _____

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FEES

LICENSE/PERMIT FEE \$ _____

EXTENDED ACTIVITY FEE (BEYOND 1ST MONTH) \$ _____

FILING FEE \$ 5.00

POLICE:

OF OFFICERS ASSIGNED (IF NECESSARY) _____

MINIMUM FOUR HOUR CHARGE @\$50.00 PER HOUR \$ _____

TOTAL FEES/TOWN SERVICES \$ _____

FOR OFFICE USE ONLY

DATE PAID: _____ RECEIVED BY: _____

COPY OF ORDINANCE PROVIDED TO APPLICANT: ACCEPTED ☐ DECLINED ☐

FOR LOUDON LICENSING BOARD USE ONLY

APPROVED:



DENIED:



DATE: _____ PERMIT #: _____

NAME/ORGANIZATION: _____

COMMENTS/STIPULATIONS: _____

SELECTMAN: _____ SELECTMAN: _____

SELECTMAN: _____ Z.B.A. MEMBER: _____

PLANNING BOARD MEMBER: _____

Application must be signed by at least one member from each board

**TOWN OF LOUDON
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FEE SCHEDULE

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<u>FUNCTION</u>	<u>FEE</u>	<u>ADDITIONAL FEES</u>
HAWKERS/PEDDLERS**	\$50.00 (1 ST MONTH)	\$25.00 EA. ADD'L MONTH
ITINERANT VENDOR**	\$50.00 (1 ST MONTH)	\$25.00 EA. ADD'L MONTH
SPECIAL EVENTS	<i>See Special Event License Application Fee Schedule</i>	
SOLICITATION	\$10.00 PER LICENSE	
LOUD SPEAKER	\$25 PER LICENSE	
CARNIVAL/CIRCUS**	\$25.00 PER LICENSE	
DANCE**	\$25.00 PER LICENSE	
PARADE**	\$25.00 PER LICENSE	
MARTIAL ARTS/BOXING	\$25.00 PER LICENSE	
TAXI COMPANY	\$100.00 PER LICENSE/YEAR	\$25.00 ANN. RENEWAL
RAFFLE	\$25.00 PER LICENSE	
GAMES OF CHANCE	\$25.00 PER LICENSE	
JUNK DEALER	\$25.00 PER YEAR	
JUNKYARD	\$100.00 INITIAL APPL.	\$25.00 ANNUAL RENEWAL
PHOTO IDS	\$5.00	

**ADDITIONAL FEES WILL BE CHARGED AS REQUIRED FOR USE OF TOWN POLICE/FIRE OR OTHER SAFETY MANPOWER.