

Meeting Notes

Loudon Economic Development Committee Meeting

June 8, 2020

Attendees: EDC Members: Jimmie Hinson, Rodney Phillips, Vickie Phillips, Tom Blanchette, Stephen Caine, and Jeff Miller. Central NH Regional Planning Commission: Mike Tardiff and Matt Monahan.

The June meeting of the Loudon Economic Development Committee began at 5:35pm via Zoom.

The meeting opened with a review of the February 24 meeting notes. Upon a motion by Jeff Miller and a second by Stephen Caine, the February 24 EDC meeting notes were unanimously approved.

The meeting then continued with a discussion of the potential Planning Board Technical Review Committee (TRC) process. They discussed the need to move forward with a discussion of the TRC at the next Planning Board meeting. Matt Monahan then outlined options for the TRC process, highlighting the different ways the TRC process works in other communities.

He noted that the process emphasizes the need for department head feedback before the Planning Board meeting, as well as undertaking a review of the checklist in order to give the applicant as much feedback as early in the process as possible. This allows the application to be as complete as possible before the meeting, and leave the main discussion at the Planning Board to discretionary items. He described how in Chichester, the TRC meeting takes place several weeks before an applicant makes their formal submittal, while in Allenstown, the TRC process occurs after the formal application is submitted. In that case, the applicant may be able to make necessary changes before the next Planning Board meeting, or it may be necessary to move the application to the next meeting after that.

Following further discussion of how the TRC process works in the two towns, the members of the TRC discussed next steps. Matt Monahan, Michael Tardiff and Jimmie Hinson offered to attend the June 18 Planning Board meeting to discuss the potential TRC process. Key points will include how the TRC process is simply seeking to provide more feedback to the applicant early in the process, and how the TRC helps to improve the predictability of the overall process for the applicant.

Vickie Phillips was then welcomed as an official member of the EDC. Stephen Caine and Jimmie Hinson also noted that they had recently been reappointed.

The next meeting was scheduled for Monday, July 13 beginning at 5:30pm.

Upon a motion by Rodney Phillips and a second by Stephen Caine, the meeting adjourned at 6:10pm by unanimous consent.

Respectfully submitted, Mike Tardiff